

SmoothMigration

AUSTRALIAN VISA APPLICATION INFORMATION

Smooth Migration
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London
SW6 3JH
Tel: 0203 291 2711



Total price inclusive of consular fees: £140

AUSTRALIA

Last Updated: October 2010

Step 1 Important Notice

- We need to receive your documents **two weeks** before applying for your visa, to ensure that you meet all the requirements.
- We reserve the right to move your application date to accommodate changing circumstances at the Embassy. We will do our best to finalise your visa before you depart for your vacation. Please note the AUSTRALIAN Embassy may make changes to their regulations **without any prior warning**.
- Please note that **the Australian Embassy ultimately decide the length of the visa they issue** after taking into account your credibility in terms of the period of insurance you are covered for, time remaining on your residency visa, and your passport validity.

Office address:

You can either bring in your documents to our offices near Putney Bridge Station or post your documents to us. If you send your documents by post, we advise you to use registered mail to the following address:

Smooth Migration
9 – 13 Fulham High Street
London
SW6 3JH

Payments:

Payments can be made by cash, cheque made out to Smooth Migration or paid into our bank account:

Barclays bank

Name: Smooth Migration Ltd.

Account No: 61520229 Sort Code: 40-46-22

Step 2 Process time

This application can take 5-10 working days

Note: These times are to be used as a guide only. Applications may take longer if:

- The period of stay requested is more than six months
- You are required to undertake health examination
- You are required to provide further information

Step 3 Who can apply?

Please read through the information to see if it is applicable to your situation and make sure you provide us with **ALL** the **CORRECT, AUTHENTIC** and **ORIGINAL** documentation.

WHO CAN APPLY?

- Australia must be your **MAIN DESTINATION**, the only country you enter or the one you are going to spend the most nights in.
- Please make sure you have at least one blank page in your passport for the visa to be affixed.

For minors travelling **with parents** we require an **ORIGINAL UNABRIDGED birth certificate**. Please also complete an application form (48R).

YOUR PASSPORT MUST BE VALID FOR SIX MONTHS AFTER RETURN DATE FROM YOUR VACATION.

If not the visa will **NOT** be granted.

YOUR RESIDENCE VISA IN THE UK MUST BE VALID FOR THREE (3) MONTHS AFTER RETURN DATE FROM YOUR VACATION

If not:

- Attach a return ticket to country of origin
- **NOTE:** Your travel insurance must still cover all trip dates from first date of departure until last trip's return date!

Step 3 Make sure you have the following

→ LETTER OF EMPLOYMENT

- **If you are employed:** It must be an **original letter** on an **official letter headed paper (with the company's registration number)** stating that you are currently employed. The letter **cannot be older than one month** and **must be originally signed**.
- **If you are a student:** A letter from your university or college must state that you are currently enrolled as a student. The letter must be an originally signed letter. The letter cannot be older than one month; from the date we are lodging your application.
- **If you are applying for a business visa:** You will need to have 2 letters of employment; The first letter from your UK employer, stating that you are currently employed, the purpose of your visit and the dates you will be travelling to Australia. The second letter needs to be from the company or the business you will be visiting in Australia. The letter needs to state the dates you will be visiting them. This letter needs to be faxed through to you, so that we have proof that the letter is really coming from Australia.
- **If you are not employed or do not have enough money in your account:**
Sponsors: We will need a letter from a family member/spouse that they will be sponsoring you for the trip, their original bank statement with name and address on, payslips and their letter of employment together with the original passport with valid residency permit. **Please note that a friend or partner is not allowed to sponsor you.** In case of a married couple, an original unabridged marriage certificate is also required,

as well as the original passport – **IF YOU ARE ON A SPOUSAL VISA, PLEASE INCLUDE YOUR HUSBAND / WIFE’S PASSPORT.** (If your sponsor does not have any payslips, please see heading: *Payslips*)

- **If you are 18 years or younger:** Please note that if the applicant is under the age of 18 years he or she will need to have a letter from their school stating that he or she is currently a student. The letter needs to be an original signed letter and the letter needs to have a current date on it. An **original birth certificate** will need to be included in the application as well as a **sponsoring letter** from the parent stating that he/she will be sponsoring the minor.

✈️ TRAVEL INSURANCE

Your insurance document must have the person(s) names on who are insured and also state the period for which they are insured

- **If you want to apply for a visa that is only valid for your trip:** You can take out single trip insurance, covering only the trip.
- **If you want to apply for a visa that is valid for six (6) months or more:** You must take out annual multi-trip insurance.
- **If you already have insurance:** Make sure it covers the dates of your trip. If applying for a six (6) month visa, have at least six months left after returning from your trip.
- **If you plan more than one trip:** The insurance must cover from the start of the first trip up to the end of the second, third etc. trips if taking out single trip insurance.
- **If you do not have *Insure and Go* insurance:** Please attach the policy stating for what you are covered. Please make sure that your insurance covers you for medical and repatriation expenses.

✈️ TRAVEL TICKETS OR E- BOOKING CONFIRMATION

E.g. Plane Ticket

Must have dates of departure and return on

- Names of ALL passengers, not only the lead passenger (if we are applying for other passengers)
- Return tickets

Your name must be on the booking confirmation. If you are a group, all travellers’ names must be on the booking confirmation.

✈️ ACCOMMODATION CONFIRMATION OR E-BOOKING CONFIRMATION

- Dates of arrival/departure
- Names of guests
- Name and address of Hotel

Your name must be on the booking confirmation. If you are a group, all travellers’ names must be on the booking confirmation.

If staying with friends or family:

- You will need a letter of invitation from them – typed out and signed with dates of travel included.
- A copy of the said persons' passport.
- A utility bill from the person who is inviting you clearly showing their name.

→ BANK STATEMENT

- Not older than one month
- Must be a **Current Account**
- Display your name and surname
- Have a balance of at least £1000 in credit in your account

It can under no circumstances be overdrawn.

If you do not have an original recent statement:

- Submit an older original statement which has your name, address and account nr on.
- Submit a printout of your recent balance from your bank or the internet with your account number on. Please note that the two statements must have matching account numbers.

→ 2 COLOUR PASSPORT Photo's

It must be full colour on a WHITE background. No glasses, hats or hair hiding your face.